**Procedure: Qurbani butcher acting as consumer agent**

Process

* 1st Dhul Hijjah is announced (28th May 2025) which then allows the exact Qurbani days to be known
* Once the Qurbani days are known the butcher markets Qurbani in shop and the consumer places an order (face-to-face, telephone, online).
	+ Note: The Qurbani days must be established before firm orders can be taken as the consumer must select the day of Qurbani on the basis of which day he/she will perform his/her Eid prayers.
* As part of the Order process the consumer signs/accepts agreement making butcher his/her agent for TRANSPORT CHILLED (TC) Qurbanis
* 24 hrs before the planned Qurbani day the butcher sends the final order list, a list of consumer names and signed declaration form (EID05) to the abattoir
* Abattoir processes the order on the due Qurbani day.
* Abattoir must follow the corresponding dispatch procedures as laid out in their Qurbani Operating Procedure.
* For Transport Chilled (TC) Qurbani (butcher as agent for final consumers)
	+ Signed consumer agency agreement (EID04) must be completed and butcher declaration sent to abattoir (EID05).
	+ GDPR rules apply. For traceability, the order number in the consumer agency agreement (EID04) must link to a separate order details document held by the butcher which includes details such as the customer’s name & contact details.
* For Abattoir Part Chilled (APC) Qurbani
	+ Butcher must pre notify the local authority, no consumer agency agreement needed
	+ Abattoir must also be authorised with FSA for the dispatch of partially chilled meat.
* For Abattoir Full Chilled (AFC) Qurbani
	+ No additional steps needed

*It is important to note that meat that has been chilled or partially chilled as per legislative requirements cannot lawfully be transported with Qurbani meat that has not been chilled to the same standards. Further information on the legal requirements for the transport of meat can be found in the assimilated Regulation (EU) 853/2004 Section I, Chapter VII.*

*However, it is recognised this can be challenging during Qurbani. Therefore, the FSA recommends that transport of meat chilled in compliance with legislative requirements and Qurbani meat partially chilled as per agreed conditions should be kept separate but, as FBOs are responsible for ensuring the safety of food, if they decide to deviate from this recommendation, they must adopt whatever mitigations they deem necessary.*

* Butcher receives and cuts the meat in “collection sequence” – the sequence he needs to cut to give to consumers in order of collection times. Carcasses not in the process of cutting should be refrigerated in the butcher’s chiller.
* Consumers collect Qurbani according to Butcher communications/instructions
	+ TC consumers (as a minimum) receive consumer advice form on collection